

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – June 21, 2022

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 21, 2022 at 4:30 p.m. at Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Pete Browne, President
Billie Howard Barnes
Laura Dominik
Jonathan Kemper
Susie Kenney
Michelle Smirnova
Denesha Snell
India Williams

MEMBERS NOT PRESENT: Claudia Oñate Greim

STAFF PRESENT: John Herron, Chief Executive
Jensen Adams, Energy and Sustainability Officer
Jessica Addo, Purchasing Manager
Janice Bolin, Director of Finance
Melissa Carle, Director of Information Systems
Carrie Coogan, Deputy Director of Public Affairs & Community
Engagement
Michael Daly, AV Supervisor
Crystal Faris, Deputy Director of Youth & Family Engagement
Kim Gile, Community Specialist Leader
Joel Jones, Deputy Director of Library Services
Dawn Mackey, Technical Services Manager
Mary Olive Joyce, Director of Library Outreach & Community
Engagement
Heather Pedersen, Executive Assistant / Manager of Executive
Services
Margaret Perkins-McGuinness, Deputy Director for Philanthropy
Beccah Rendall, Library VISTA Project Manager
Amanda Rodriguez, North-East Branch Manager
Debbie Siragusa, Assistant Director / Chief Operating Officer
Anthony Trakas, Finance Manager
Karen Weitzel, Chief People Officer

OTHERS PRESENT: Andrew Jansen

Browne called the meeting to order at 4:34 p.m.

Motion by Kemper to approve the minutes of the May 17, 2022 Regular Board meeting. Second by Snell. Approved unanimously.

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Motion by Snell to approve the Consent Agenda items before the Board. Second by Dominik. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2022: Payroll (5/5/22 net cash \$303,151 plus taxes \$120,120) and (5/19/22 net cash \$284,946 plus taxes \$105,429) total amount of \$813,646; General Expense Payments including Checks (#8045-8238), in the amount of \$1,574,939. (LBM 4558)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2022. (LBM 4559)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors for FY 2022 – 2023 and ratify FY 2021 – 2022 expenses that exceeded estimates. (LBM 4560)

Howard Barnes arrived at 4:40 p.m.

Siragusa provided an overview of the revised budget. **Motion by Snell to approve the recommendation of the Finance and Audit Committee and the Chief Executive to adopt a revised 2021-2022 Library Operating Budget General Fund of \$24,134,333 and approve changes in transfers noted on the attached schedules. Second by Williams. Approved unanimously. (LBM 4561)**

Siragusa provided an overview of the proposed budget. **Motion by Smirnova to approve the recommendation of the Finance and Audit Committee and the Chief Executive to adopt a preliminary 2022-2023 Library Operating Budget (General Fund) of \$25,744,228, Gifts/Grants Fund Budget of \$2,635,000, Capital Development Fund Budget of \$1,315,000, and Library Parking Garage (Enterprise Fund) budget of \$450,000 and approve changes in fund transfers and Salary Schedule as noted on the attached schedules. Second by Kemper. Approved unanimously. (LBM 4562)**

Siragusa introduced Andrew Jansen from Lockton who provided an overview of the Library's property, liability, and workers compensation insurance. **Motion by Snell to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies and Midwest Public Risk for coverage outlined below and to authorize the payment of total premiums and fees to**

Lockton Companies LLC and Midwest Public Risk of \$282,590 for FY 2022-2023. Second by Smirnova. Approved unanimously. (LBM 4563)

Motion by Snell to approve the recommendation of the Chief Executive to contract with All Copy Products to provide a three-year lease for a printing system solution to address the Library’s utilization, hardware, and maintenance needs for the Library’s copy and print services at an initial annual cost not to exceed \$81,200, including annual support and maintenance for a one-year period. Second by Williams. Approved unanimously. (LBM 4564)

Discussing licensing of the Library’s databases (LBM 4565), Jones described the process for reviewing subscriptions, evaluating new and alternative products, and the annual assessment of databases involving the Community Reference Team, Branches, Digital Branch, Youth and Family Engagement, Outreach, Readers Services, and Missouri Valley Special Collections. He highlighted three new databases including, the Mometrix Test Preparation database, Statista; a statistic and business database, and the Adam Matthew database that provides access to a variety of humanities resources. Kemper requested a lunch and learn to review and discuss more details of the databases.

Motion by Williams to approve the recommendation of the Chief Executive to execute contracts with various vendors to renew and begin licensing for library access to online databases at a price not to exceed \$\$319,597.13. Second by Snell. Approved unanimously. (LBM 4565)

Discussing the Director’s Report with the Board, (LBM 4566) Herron highlighted the Library’s increase in outreach with the new bookmobiles, including the Library’s participation in the 2022 Kansas City Pride Parade and how well received the Library and bookmobile were with the crowd.

Crystal Faris, Deputy Director of Youth and Family Engagement, provided an update on the 2022 Summer Reading Program. With almost two months left to go, registrations are already over 6,000, compared to the total number of participants in our best year; 8,000 in 2019.

Motion by Snell to adjourn. Second by Williams. Approved unanimously.

The meeting adjourned at 5:42 p.m.

Secretary

Date