

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – June 17, 2014

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 17, 2014 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Claudia Oñate Greim
Rose Marie Bell
Leon Dixon
Olivia Dorsey
Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive
Michael Bollinger, Director of Information Technology
Crystal Faris, Director of Teen Services
Naphtali Faris, Early Literacy Manager
Henry Fortunato, Director of Public Affairs and Library
Communication
Jerry Houchins, Operations Manager
Joel Jones, Director of Branch and Outreach Services
Kathleen Hinton, Finance Manager
Pam Kannady, Director of Human Resources
Cheptoo Kositany-Buckner, Deputy Director
Alex Krause, Project Director, Building a Community of Readers
David LaCrone, Digital Branch Manager
Jamie Mayo, Central Youth Services Manager
Eli Paul, Director of Missouri Valley Special Collections
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Kaite Stover, Director of Readers' Services
Katie Taylor, Volunteer Coordinator
Steve Wieberg, Writer / Copy Editor
Steven Woolfolk, Assistant Director of Public Affairs

OTHERS PRESENT: Patrick Meyers
Tom Platt

J. Kemper called the meeting to order at 4:35 p.m.

Motion by Oñate Greim to approve the minutes of the May 27, 2014 regular Board meeting. Second by Dorsey. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Discussing the financial reports C. Kemper noted that the Library is on track to end the year slightly ahead of budget.

Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Howard Barnes. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2014: Payroll (05/15/14 net cash \$220,993 plus taxes \$88,152) and (5/29/14 net cash \$229,228 plus taxes \$92,297) and (06/12/14 net cash \$216,716 plus taxes \$86,758), total amount of \$934,144; General Expense Payments including Checks (#161492-161750), in the amount of \$3,142,308. (LBM 3934)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2014. (LBM 3935)

C. Kemper introduced Meyers, the Library's representative with Lockton Companies, LLCs. Meyers discussed the Library's proposed contracts with The Travelers Company, Inc.; Chubb Group of Insurance Companies; and Midwest Public Risk. Premiums for all lines of insurance coverage have held steady except workers compensation, which has nearly doubled primarily due to claims experience. Siragusa added that the rate from Midwest Public Risk is still very competitive within the marketplace despite the increase. She also noted that the total premium amount in the proposed action of the memo should read \$185,973 rather than \$153,785.

Motion by Dorsey to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies and Midwest Public Risk (a group that pools the interests of its participants) for coverage outlined below and to authorize the payment of total premiums and fees to Lockton Companies LLC and Midwest Public Risk of \$153,785 for FY 2014-2015, as amended (corrected amount to \$185,973). Second by Oñate Greim. Approved unanimously. (LBM 3936)

Discussing the revised and preliminary budgets C. Kemper gave an overview of the current status of the Library's revenue and discussed potential long term implications if the trend of essentially flat revenue continues. (LBM 3937 and LBM 3938) Siragusa reviewed the proposed changes to the 2013-2014 budget and the major items in the proposed preliminary budget with the Board.

Mayta reported that the Finance and Audit Committee met at 3:30 p.m. to discuss the revised 2013-2014 operating budget and the preliminary 2014-2015 budget. He reported that the Committee is recommending to the Board that both budgets be approved.

Motion by Mayta to approve the recommendation of the recommendation of the Finance and Audit Committee and Chief Executive to adopt a revised 2013-2014 Library Operating Budget General Fund of \$18,186,809. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 3937)

Motion by Mayta to approve the recommendation of the Finance and Audit Committee and Chief Executive to adopt a preliminary 2014-2015 Library Operating Budget (General Fund) of \$18,673,243, Gifts/Grants Fund Budget of \$1,448,090, Building Corporation – Debt Service Fund Budget of \$621,143, Capital Development

