

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – February 16, 2021**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, February 19, 2021 at 4:30 p.m. online.

MEMBERS PRESENT: Jonathan Kemper, President  
Claudia Oñate Greim  
Laura Dominik  
Pete Browne  
Olivia Dorsey  
Billie Howard Barnes  
India Williams

MEMBERS NOT PRESENT: Susie Kenney  
Denesha Snell

STAFF PRESENT: John Herron, Chief Executive  
Jensen Adams, Energy and Sustainability Officer  
Jessica Addo, Administrative Officer  
Reed Beebe, Purchasing Manager  
Janice Bolin, Director of Finance  
Melissa Carle, Director of Information Systems  
Carrie Coogan, Deputy Director for Public Affairs and  
Community Engagement  
Jeremy Drouin, Special Collections Manager  
Crystal Faris, Director of Youth & Family Engagement  
Elizabeth Giles, Outreach Youth Librarian  
Kathleen Hinton, Finance Manager  
Joel Jones, Deputy Director of Library Services  
Heather Pedersen, Executive Assistant / Manager of Executive  
Services  
Margaret Perkins-McGuinness, Deputy Director for Philanthropy  
Debbie Siragusa, Assistant Director / Chief Operating Officer  
Debbie Stoppello, Director of Library Collections  
Karen Weitzel, Director of Human Resources

OTHERS PRESENT: Brett Currier  
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Kemper called the meeting to order at 4:31 p.m.

**Motion by Dominik to approve the minutes of the January 19, 2021 Regular Board meeting. Second by Oñate Greim. Approved unanimously.**

(Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

**Motion by Dominik to approve the Consent Agenda items before the Board. Second by Dorsey. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for January 2021: Payroll (01/28/21 net cash \$271,463 plus taxes \$107,943) and (02/11/21 net cash \$247,248 plus taxes \$93,208) total amount of \$719,862; General Expense Payments including Checks (#4813-5012), in the amount of \$1,377,047. (LBM 4467)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for January 2021. (LBM 4468)**

**Motion by Howard Barnes to approve the recommendation of the Chief Executive to adopt the Budget Calendar for Fiscal Year 2021–2022. Second by Dominik. Approved unanimously. (LBM 4469)**

**Motion by Browne to approve the recommendation of the Chief Executive to contract for 2021 – 2022 E-Rate eligible information technology services and equipment as detailed in the summary. Second by Dorsey. Approved unanimously. (LBM 4470)**

The Board discussed the timing of redesigning our brand with the full reopening of the library branches following the pandemic as well as the bid process including the consideration of Minority Business Enterprise (MBE) and Woman Business Enterprise (WBE) firms.

**Motion by Dominik to approve the recommendation of the Chief Executive to contract with Design Ranch, Inc. to provide brand development services to the Library at a cost not to exceed \$61,000. Second by Browne. Approved unanimously. (LBM 4471)**

Herron introduced Jeremy Drouin, Special Collections Manager. Drouin presented the Kansas City Black History Project which dates back to 2010 in partnership with the Local Investment Commission and the Black Archives of Mid-America. The publication this year was meant to commemorate Missouri's 2021 bicentennial and to further the local and national dialogue about racial and social injustice. Missouri Valley Special Collections is also working on a website for the KC Black History Project and with the Kansas City Social Studies Consortium to create lesson plans tied to the Black History Project.

Herron discussed the Director's Report with the Board. (LBM 4472) A patron experience council is being launched to help us look at both physical and digital spaces for a fresh

perspective. A larger digital strategy team is being formed to look at where we are going in the digital realm and how we can understand and use our data to predict the areas we want to move in the future. Herron said conversations are underway with the Mid-America Research Council and the directors of the Kansas City, Kansas, Johnson County, and Mid-Continent Public Library regarding a regional analysis of library services, patron demographics, and taxation structures to better understand our patrons and the resources they're using to inform our decisions.

Kemper described the annual process for the Chief Executive goals and evaluation.

Kemper reappointed the Board Committees for 2021.

**Motion by Browne to adjourn. Second by Dorsey. Approved unanimously.**

The meeting adjourned at 5:46 p.m.

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Secretary

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Date