

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – September 20, 2016

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, September 20, 2016 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Billie Howard Barnes
Leon Dixon
Olivia Dorsey
Marilou Joyner
Claudia Oñate Greim
Rose Marie Bell
Susie Kenney

STAFF PRESENT: Crosby Kemper III, Chief Executive
Reed Beebe, Purchasing Manager
Carrie Coogan, Deputy Director for Public Affairs and
Community Engagement
Elizabeth Eddings, Administrative Officer
Crystal Faris, Director of Youth & Family Engagement
Joel Jones, Deputy Director of Library Services
David Lacrone, Digital Branch Manager
Kristin Nelson, Development Director
Elysha Ryan, Director of Branch Operations
Debbie Siragusa, Deputy Director of Administration / Chief
Financial Officer
Kaite Stover, Director of Reader's Services
Karen Weitzel, Director of Human Resources

OTHERS PRESENT: Madeline Walter

J. Kemper called the meeting to order at 4:33 p.m.

J. Kemper opened the public hearing for the 2016 property tax rate and the final 2016 – 2017 budget and asked for questions and comments. There was no response from the public and J. Kemper closed the public hearing.

Motion by Dixon to approve the minutes of the August 23, 2016 Finance and Audit and August 23, 2016 regular Board meeting. Second by Howard Barnes. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has

actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Mayta reported on the September 20th Finance and Audit Committee Meeting. The Committee voted to recommend the Ad Valorem Tax Levy for Tax Year 2016 and Operating Budget for 2016-2017.

Motion by Oñate Greim to approve the Consent Agenda items before the Board. Second by Dorsey. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for August 2016: Payroll (08/18/16 net cash \$222,781 plus taxes \$88,477) and (09/01/16 net cash \$225,658 plus taxes \$91,912), total amount of \$628,828; General Expense Payments including Checks (#168571-168868), in the amount of \$919,189. (LBM 4136)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for August 2016. (LBM 4137)

Discussing the proposed ad valorem tax rate, Siragusa stated that Library staff recommended that the ad valorem tax rate for 2016 be set at 49.40 cents per assessed \$100 valuation.

Motion by Mayta to approve the recommendation of the Chief Executive and the Finance and Audit Committee to fix the Library's 2016 ad valorem tax rate at 49.40 cents per \$100 assessed valuation pursuant to the provisions of 67.110 RSMo. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 4138)

Discussing the proposed final 2016-2017 Library Operating Budget, C. Kemper noted that the final official assessed valuation information from Jackson County went up \$47,000,000 from the information received in June. Siragusa further discussed additional funding of \$40,000 which was put into the Health and Welfare Insurance expense category to fund an anticipated increase in health insurance costs for the upcoming renewal in January.

Motion by Mayta to approve the recommendation of the Chief Executive and the Finance and Audit Committee to adopt a final 2016-2017 Library Operating Budget General Fund of \$18,727,132 and approve changes as noted on the attached schedules. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 4139)

Motion by Joyner to approve the recommendation of the Chief Executive to contract with Blackbaud, Inc. ("Blackbaud") for a three-year subscription to Raiser's Edge NXT fundraising and donor management software solution at a total annual cost of \$17,016.80 (three-year cost -- \$49,250.40). Second by Mayta. Approved unanimously. (LBM 4140)

Motion by Dorsey to approve the recommendation of the Chief Executive to contract with Bibliotheca, LLC ("Bibliotheca") for the purchase and installation of RFID system components for a cost not to exceed \$560,000. Second by Mayta. Approved unanimously. (LBM 4141)

Motion by Oñate Greim to approve the recommendation of the Library Director to authorize the distribution of \$225,000 from the Ewing Kauffman Book Fund (a

component fund of the Greater Kansas City Community Foundation) for the purchase of recommended materials. Second by Dorsey. Approved unanimously. (LBM 4142)

C. Kemper discussed the Director's Report with the Board. (LBM 4143)

J. Kemper reviewed the Board Retreat Work Plan Status Report with the Board.

The meeting adjourned at 5:44 p.m.

Secretary

Date