

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting –July 24, 2018**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, July 24, 2018 at 3:30 p.m. at the Plaza Branch Cohen Center, 4801 Main Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
Rose Marie Bell  
Leon Dixon  
Laura Dominik  
Olivia Dorsey  
Claudia Oñate Greim  
Marilou Joyner  
Susie Kenney

MEMBERS ABSENT: Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Reed Beebe, Purchasing Manager  
Carrie Coogan, Deputy Director for Public Affairs  
and Community Engagement  
Elizabeth Eddings, Administrative Officer  
Crystal Faris, Director of Youth & Family Engagement  
Joel Jones, Deputy Director of Library Services  
Kristin Nelson, Development Director  
Debbie Siragusa, Deputy Director of Administration / Chief  
Financial Officer  
Karen Weitzel, Director of Human Resources  
Heather Zoellner, Executive Assistant / Manager of Executive Services

OTHERS PRESENT: Tom Platt  
Patrick Shami, TJP Strategies

J. Kemper called the meeting to order at 3:33 p.m.

**Motion by Dominik to approve the minutes of the June 19, 2018 Finance and Audit Committee meeting and June 19, 2018 regular Board meeting. Second by Joyner. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Oñate Greim arrived 3:35 p.m. Dorsey arrived 3:45 p.m.

**Motion by Dominik to approve the Consent Agenda items before the Board. Second by Dixon. Approved unanimously.** The following items were approved as part of the Consent Agenda: (LBM 4285 and 4286)

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for June 2018: Payroll (06/21/18 net cash \$220,103 plus taxes \$78,986) and (07/05/18 net cash \$242,149 plus taxes \$91,701) total amount of \$632,939; General Expense Payments including Checks (#174253-174493), in the amount of \$858,616.** (LBM 4285)

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for June 2018.** (LBM 4286)

**Motion by Dorsey to approve the recommendation of the Chief Executive to contract with ABM Industry Groups, LLC (“ABM”) to provide janitorial services for the Central library and the Administrative Annex at an annual estimated cost not to exceed \$235,000, and with City Wide Maintenance Company, Inc. (“City Wide”) to provide janitorial services for the Plaza library and eight other branches at an annual estimated cost not to exceed \$216,000. Second by Oñate Greim. Approved unanimously.** (LBM 4287)

**Motion by Oñate Greim to approve of the recommendation of the Chief Executive to finalize a contract with The Clark Enersen Partners, P.C. for design and consulting services for the renovation of the North-East Branch for a total cost not to exceed \$111,000. Second by Dorsey. Approved unanimously.** (LBM 4288)

**Motion by Joyner to approve of the recommendation of the Chief Executive to contract with BKD, LLP (“BKD”) for a one-time implementation and annual subscription for Sage Intacct financial management software and Expensify credit card management software at a cost of \$85,920. Second by Dominik. Approved unanimously.** (LBM 4289)

C. Kemper discussed the Director’s Report with the Board. (LBM 4290) He also provided an update for the potential tax levy increase, including timelines, upcoming meetings, ballot details and communication plans. Siragusa shared a PowerPoint presentation reviewing the Library’s voter approved tax levy history, details of the proposed 8 cent increase, preliminary impact statements, ballot language, and potential costs. The Board received a summary of the Library Public Opinion Survey conducted by Patrick Shami of TJP Strategies. C. Kemper sought Board consensus to take the next steps for a tax levy increase, and the Board agreed.

As a continuation of the discussion of the Article III Section 2 of the Library Bylaws, election of officers, J. Kemper shared research information prepared by staff with the Board for review and further discussion at a future board meeting.

The meeting concluded at 5:10 p.m.

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Secretary

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Date