

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting –June 20, 2017**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, June 20, 2017 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
Rose Marie Bell  
Leon Dixon  
Laura Dominik  
Olivia Dorsey  
Marilou Joyner

MEMBERS ABSENT: Billie Howard Barnes  
Susie Kenney  
Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Reed Beebe, Purchasing Manager  
Melissa Carle, Director of Information Systems  
Carrie Coogan, Deputy Director for Public Affairs  
and Community Engagement  
Elizabeth Eddings, Administrative Officer  
Crystal Faris, Director of Youth & Family Engagement  
Joel Jones, Deputy Director of Library Services  
Kathleen Hinton, Finance Manager  
Jerry Houchins, Operations Manager  
Mary Olive Joyce, Director of Library Outreach &  
Community Engagement  
Emily Luedtke, AmeriCorps VISTA, Library Outreach  
Kristin Nelson, Development Director  
Jason Pearl, AmeriCorps VISTA, Library Outreach  
Debbie Siragusa, Deputy Director of Administration / Chief  
Financial Officer  
Karen Weitzel, Director of Human Resources  
Heather Zoellner, Executive Assistant / Manager of Executive  
Services

OTHERS PRESENT: Tom Platt  
Brooke Knight  
Todd Trent

J. Kemper called the meeting to order at 4:40 p.m.

**Motion by Bell to approve the minutes of the May 23, 2017 regular Board meeting.  
Second by Joyner. Approved unanimously.** (Note: As a matter of Board convention, the Chair

votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Joyner reported on the June 20<sup>th</sup> Finance and Audit Committee Meeting and thanked Siragusa for providing Board members with detailed information about the revised 2016-2017 Operating Budget and the preliminary 2017-2018 Operating budget. The Committee voted to recommend the revised 2016-2017 Operating Budget and the preliminary 2017-2018 Operating budget.

**Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Dominik. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for May 2017: Payroll (05/25/17 net cash \$229,570 plus taxes \$97,278) and (06/08/17 net cash \$219,025 plus taxes \$87,877), total amount of \$633,750; General Expense Payments including Checks (#170763-170995), in the amount of \$1,201,108. (LBM 4197)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for May 2017. (LBM 4198)**

**Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not exceed those detailed in the attached list of vendors for FY 2017 - 2018 and ratify FY 2016 – 2017 expenses that exceeded estimates. (LBM 4199)**

C. Kemper introduced Todd Trent and Brooke Knight of Lockton Companies LLC who summarized the proposed insurance coverage for FY 2017. (LBM 4200)

**Motion by Bell to approve the recommendation of the Chief Executive to contract with The Travelers Company, Inc., Chubb Group of Insurance Companies and Midwest Public Risk for coverage outlined below and to authorize the payment of total premiums and fees to Lockton Companies LLC and Midwest Public Risk of \$157,554 for FY 2017-2018. Second by Joyner. Approved unanimously. (LBM 4200)**

**Motion for by Dorsey to approve the following Action Agenda items before the Board. Second by Joyner. Approved unanimously. (LBM 4201, LBM 4202)**

**Move approval of the recommendation of the Finance and Audit Committee and Chief Executive to adopt a revised 2016-2017 Library Operating Budget General Fund of \$18,987,266, and approve changes in fund transfers as noted on the attached schedules. (LBM 4201)**

**Move approval of the recommendation of the Finance and Audit Committee and Chief Executive to adopt a preliminary 2017-2018 Library Operating Budget (General Fund) of \$19,320,481, Gifts/Grants Fund Budget of \$1,287,779, Capital Development Fund Budget of \$1,400,000, and Library Parking Garage (Enterprise Fund) budget of \$470,000, and approve changes in fund transfers and Salary Schedule as noted on the attached schedules. (LBM 4202)**

**Motion by Joyner to approve of the recommendation of the Chief Executive to finalize a contract with George J. Shaw Construction (“Shaw”) for parking lot improvements**

**at the Trails West and Waldo branch locations for an amount not to exceed \$302,626. Second by Dominik. Approved unanimously. (LBM 4203)**

**Motion by Dorsey to approve of the recommendation of the Chief Executive to authorize the purchase of furniture from Scott Rice Office Works and John A. Marshall Co. at an amount not to exceed \$65,000. Second by Dominik. Approved unanimously. (LBM 4204)**

**Motion by Dominik to approve of the recommendation of the Chief Executive for authorization to make payments to Peer 2 Peer University (“P2PU”) for support of community-based online learning programs for an amount not to exceed \$197,632.60 over a two-year period. Second by Joyner. Approved unanimously. (LBM 4205)**

Joyce introduced Pearl and Luedtke to present Indisposable, a photography exhibition featuring patrons experiencing homelessness. Those patrons documented their lives using disposable cameras to raise awareness about homelessness in the Kansas City area.

C. Kemper discussed the Director’s Report with the Board. (LBM 4206)

Closed session from 5:55 p.m. to 6:05 p.m. No action was taken.

The meeting concluded at 6:05 p.m.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date