

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – November 19, 2019

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, November 19, 2019 at 4:30 p.m. at the North-East Branch, 6000 Wilson Road, Kansas City, Missouri.

MEMBERS PRESENT: Claudia Oñate Greim, Acting President
Laura Dominik
Billie Howard Barnes
Leon Dixon
Marilou Joyner
Susie Kenney

MEMBERS NOT PRESENT: Jonathan Kemper, President
Rose Marie Bell
Olivia Dorsey

STAFF PRESENT: Crosby Kemper III, Chief Executive
Jessica Addo, Administrative Officer
Amanda Barnhart, North-East Branch Manager
Reed Beebe, Purchasing Manager
Carrie Coogan, Deputy Director for Public Affairs and
Community Engagement
Andrea Ellis, Director of Strategic Learning
Jerry Houchins, Director of Building Operations
Joel Jones, Deputy Director of Library Services
Mary Joyce, Director of Library Outreach and Community
Engagement
Heather Pedersen, Executive Assistant / Manager of Executive
Services
Debbie Siragusa, Assistant Director / Chief Operating Officer /
Chief Financial Officer

OTHERS PRESENT: Tom Platt
Pete Lacy
Andy Gilmore

Oñate Greim called the meeting to order at 4:37 p.m.

Motion by Dominik to approve the minutes of the October 14, 2019 regular Board meeting. Second by Joyner. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all “recorded” votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of “approved unanimously” mean all members, other than the Chair, voting affirmatively.)

Motion by Dominik to approve the Consent Agenda items before the Board. Second by Dixon. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for October 2019: Payroll (10/24/19 net cash \$249,591 plus taxes \$90,439) and (11/07/19 net cash \$249,649 plus taxes \$90,942) total amount of \$680,621; General Expense Payments including Checks (#1134-1463), in the amount of \$1,212,758. (LBM 4389)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for October 2019. (LBM 4390)

Mary Joyce, Director of Library Outreach and Community Engagement described the challenges the outreach department faces in providing services, the requests that we can't accommodate with our current model, and plans for utilizing the proposed leased space and new vehicles. Pete Lacy who assisted the Library in locating the warehouse space described the property location and answered questions.

Motion by Dominik to approve the recommendation of the Chief Executive to execute a seven-year property lease with Long Time Coming, LLC for an initial annual cost of \$49,584 with the full seven-year cost not to exceed \$365,808. Second by Joyner. Approved unanimously. (LBM 4391)

Motion by Dominik to approve the recommendation of the Chief Executive to finalize a contract with The Wilson Group, Inc. to provide construction services for tenant improvements of the Library's leased Outreach facility for a total cost not to exceed \$61,700. Second by Howard Barnes. Approved unanimously. (LBM 4392)

Joel Jones described the features included in the Mobile Unit vehicle and ideas to maximize its benefit to communities with books and other services.

Motion by Joyner to approve the recommendation of the Chief Executive to purchase a Mobile Unit vehicle from Farber Specialty Vehicles, Inc. ("Farber") for a total cost not to exceed \$174,400. Second by Dominik. Approved unanimously. (LBM 4393)

Siragusa presented architectural renderings of the North-East renovation and discussed the project cost summary. C. Kemper discussed fundraising goals, plans, and opportunities.

Motion by Joyner to approve the recommendation of the Chief Executive to finalize a contract with StructSure Projects ("StructSure") for the general contractor services for the North-East Branch renovation for a total cost not to exceed \$3,388,060. Second by Dominik. Approved unanimously. (LBM 4394)

Amanda Barnhart presented demographic data about the Northeast community and discussed how the proposed renovations would allow the branch to better serve the needs of patrons and the larger community.

C. Kemper discussed the Director's Report with the Board. (LBM 4395) He described the events leading up to his nomination to be the next Director of the Institute of Museum and Library Services and the next steps in the confirmation process.

The meeting adjourned at 5:58 p.m.

Secretary

Date