

## MINUTES

### **Kansas City Public Library Board of Trustees Regular Meeting – August 23, 2011**

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, August 23, 2011 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President  
David Mayta  
Joan Caulfield  
Rose Marie Bell  
Fran Daniel  
Leon Dixon  
Olivia Dorsey  
Billie Howard Barnes  
Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive  
Claudia Baker, Director of Development  
Michael Bollinger, Director of Information Technology  
Lillie Brack, Central Library Director  
Dorothy Elliott, Plaza Branch Manager  
Jordan Fields, Digital Project Manager  
Henry Fortunato, Director of Public Affairs and Communication  
Kathleen Hinton, Finance Manager  
Jerry Houchins, Operations Manager  
Joel Jones, Deputy Executive Director for Branch and  
Outreach Services  
Pam Kannady, Director of Human Resources  
Cheptoo Kositany-Buckner, Deputy Director  
Eli Paul, Director of Missouri Valley Special Collections  
Heather Pedersen, Administrative Officer  
Debbie Siragusa, Chief Financial Officer  
Kaite Stover, Head of Reader Services  
Katie Taylor, Volunteer Coordinator

OTHERS PRESENT: Angela Miratsky

J. Kemper called the meeting to order at 4:37 p.m.

**Motion by Mayta to approve the minutes of the July 6, 2011 Building Oversight Committee meeting and the July 19, 2011 regular Board meeting. Second by Daniel. Approved unanimously.** (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Dorsey reported on the August 19, 2011 Ad Hoc Committee on the Black Archives of Mid-America, Inc meeting. She stated that the Committee looked at the proposed panels for the first floor exhibit on African American history in Kansas City and a mock up of the proposed plan for the Alvin Ailey exhibit, the Black Archives is preparing to make an offer to the top candidate for the director position, and that a revised budget was on the agenda for the Black Archives Annual Board meeting on August 24<sup>th</sup>. C. Kemper added that the Black Archives budget includes operating funds for two years, beyond which the Black Archives Director and Board will work on revenue sources and a fundraising plan. Dorsey reported that the grand opening for the Black Archives is now scheduled for June 2012 to coincide with Juneteenth celebrations and 18<sup>th</sup> and Vine activities surrounding the All Star Game in Kansas City.

Mayta reported on the August 23, 2011 Finance and Audit Committee meeting. He stated that the Committee discussed the Proposed Suspected Misconduct, Dishonesty, Fraud and Whistleblower Protection Policy and that a revised version of this policy will be brought to the Board for consideration at a future meeting. Mayta also introduced Angela Miratsky from BKD, LLP, who discussed the draft of the Comprehensive Annual Financial Report for 2010 – 2011 that was presented to the Finance and Audit Committee.

Discussing Library expenditures J. Kemper suggested that the Library look into the possibility of a voluntary curtailment program through the power company.

**Motion by Dorsey to approve the Consent Agenda items before the Board. Second by Bell. Approved unanimously.** The following items were approved as part of the Consent Agenda:

**Move approval of the recommendation of the Chief Executive to authorize the following expenditures for July 2011: Payroll (07/28/11 net cash \$213,763 plus taxes \$79,311) and (08/11/11 net cash \$213,195 plus taxes \$79,010), total amount of \$585,279; General Expense Payments including Checks (#151771-152131), in the amount of \$1,399,597. (LBM 3675)**

**Move approval of the recommendation of the Chief Executive to accept the attached financial reports for July 2011. (LBM 3676)**

**Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors. (LBM 3677)**

**Motion by Daniel to approve the recommendation of the Chief Executive to reaffirm Library Board Policy 004 (Code of Ethics). Second by Bell. Approved unanimously. (LBM 3678)**

Discussing the purchase of self-checkout units C. Kemper reported that the Library received an LSTA grant to cover about half of the cost of the units.

**Motion by Mayta to approve the recommendation of the Chief Executive to purchase five self-checkout units at a cost not to exceed \$66,750.50 from Bibliotheca ITG, LLC. Second by Caulfield. Approved unanimously. (LBM 3679)**

Fortunato reported that the Library has received the prototypes for the shelving endcaps and that the vendor is going to reproduce them with modifications. (LBM 3680) The revised prototypes will be brought to the Board at a future date.

C. Kemper discussed the Director's Report with the Board. (LBM 3681) He reported that the Library is working with a management consultant, formerly used by Mid Continent, on ways to reorganize staffing. He announced that as part of the early phase of reorganization Dorothy Elliott is now Plaza Branch Manager and Joel Jones is Deputy Executive Director for Branch and Outreach Services.

C. Kemper and others met with Mayor James and John Crawford, interim head of the EDC and TIF Commission, to express concerns and share data about the status of economic development and TIF projects in Kansas City. The Mayor has committed to increasing transparency regarding these projects. J. Kemper requested that a summary of the best practices and standards regarding TIF programs in other jurisdictions be presented to the Board at a future meeting.

Fortunato discussed past and upcoming programming events at the Library. He reported that the Friends of the Library will not sponsor the Script-In-Hand series for 2012 and that Baker is working on proposals to solicit support from several potential foundation and corporate sponsors.

Caulfield left at 5:38 p.m.

Discussing the Quarterly Master Plan J. Kemper requested that an update on the status of the Truman exhibit portion of the Truman Forum be presented to the Board at an upcoming meeting.

**Motion by Bell to adjourn. Second by Howard Barnes. Approved unanimously.**

The meeting adjourned at 5:45 p.m.

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Secretary

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Date