

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – April 17, 2012

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, April 17, 2012 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Claudia Oñate Greim
Rose Marie Bell
Joan Caulfield
Fran Daniel
Leon Dixon

MEMBERS ABSENT: Olivia Dorsey
Billie Howard Barnes

STAFF PRESENT: Crosby Kemper III, Chief Executive
Claudia Baker, Director of Development
Michael Bollinger, Director of Information Technology
Lillie Brack, Central Library Director
Michael Daly, Events and Audio Visual Supervisor
Crystal Faris, Director of Teen Services
Henry Fortunato, Director of Public Affairs and
Communication
Jason Harper, Web Content Developer and Social Media
Manager
Kathleen Hinton, Finance Manager
Jerry Houchins, Operations Manager
Pam Jenkins, H&R Block Business and Career Center
Manager
Joel Jones, Director of Branch and Outreach Services
Pam Kannady, Director of Human Resources
Cheptoo Kositany-Buckner, Deputy Director
Eli Paul, Director of Missouri Valley Special Collections
Heather Pedersen, Administrative Officer
Debbie Siragusa, Chief Financial Officer
Kaite Stover, Director of Readers' Services

J. Kemper called the meeting to order at 4:38 p.m.

Motion by Daniel to approve the minutes of the March 20, 2012 Finance and Audit Committee meeting and the March 20, 2012 regular Board meeting. Second by Bell. Approved unanimously. (Note: As a matter of Board convention, the Chair votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Discussing the Financial Reports C. Kemper stated that the Library is doing well on the expense side but that on the revenue side there is a potential issue with the protested property taxes, currently at about \$450,000. (LBM 3745) It will not be clear how much this will impact the Library until all of the protests are in and any settlements have been made but the Library should come out within a couple hundred thousand of the approved budget even with the planned capital expenditures.

Caulfield arrived at 4:42 p.m.

Discussing the UMB resolution J. Kemper requested that the Library review the legal requirements and best practices regarding Trustees as signatories on checks and bring the information to an upcoming Board meeting for discussion of the Library's current by-laws, which require the Board President and the Treasurer to sign all disbursements. (LBM 3747)

Motion by Mayta to approve the Consent Agenda items before the Board. Second by Oñate Greim. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for March 2012: Payroll (03/22//12 net cash \$216,702 plus taxes \$79,327) and (04/05/12 net cash \$214,213 plus taxes \$78,760), total amount of \$589,002; General Expense Payments including Checks (#154107-154395), in the amount of \$870,082. (LBM 3744)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for March 2012. (LBM 3745)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors. (LBM 3746)

Move approval of the recommendation of the Chief Executive to authorize the Board's President, the Board's Secretary/Treasurer, the Chief Executive and the Library's Chief Financial Officer to sign the Organization Resolution and Agreement and the Commercial Signature Cards submitted by UMB Bank. (LBM 3747)

Discussing the contract with OrangeBoy C. Kemper reported that the proposed analysis will cluster census data and patron usage data in a way that will help the Library target services and outreach efforts. Siragusa reported that most of the funding for this contract will come from a Hall Family Foundation grant for the Building a Community of Readers initiative but the Library will fund part of the cost to increase the scope of the analysis to cover broader usage patterns. C. Kemper added that the Library would keep the Board updated and informed of opportunities for involvement in the process once OrangeBoy is on site.

Motion by Mayta to approve the recommendation of the Chief Executive authorize a contract with OrangeBoy, Inc. for research and market assessment services not to exceed \$40,000. Second by Oñate Greim. Approved unanimously. (LBM 3748)

Harper gave a presentation to the Board on the Library's social media outreach efforts. The presentation touched on the various ways the Library is reaching out through social media and highlighted the recent Booketology campaign, the Library's two week "book bracket" modeled after basketball tournament brackets.

C. Kemper discussed the Director's Report with the Board. (LBM 3749) He reported that the Library, in partnership with Science City, was awarded one of the 12 grants for the IMLS and MacArthur Foundation Learning Labs project. He commented that this project is important as it relates to the future of libraries and current issues regarding the move towards a "digital library" model and engaging younger people in learning in the library. He also reported that the Early Childhood Literacy Forum, part of the Building a Community of Readers initiative, was well attended and received very high ratings from most of those surveyed.

Motion by Mayta to convene a closed session under 610.021(3) RSMo to discuss personnel issues. Second by Bell. Approved unanimously.

The Board was in closed session from 5:36 p.m. until 5:55 p.m.

Motion by Mayta to approve the recommendation of the Chief Executive to authorize the Chief Executive to negotiate and execute a severance package with a Library employee. Second by Daniel. Approved unanimously.

Motion by Dixon to adjourn. Second by Mayta. Approved unanimously.

The meeting adjourned at 5:57 p.m.

Secretary

Date