

MINUTES

Kansas City Public Library Board of Trustees Regular Meeting – October 18, 2011

The Board of Trustees of the Kansas City Public Library, pursuant to official notification, met Tuesday, October 18, 2011 at 4:30 p.m. at the Central Library, 14 West 10th Street, Kansas City, Missouri.

MEMBERS PRESENT: Jonathan Kemper, President
David Mayta
Joan Caulfield
Rose Marie Bell
Fran Daniel
Leon Dixon
Olivia Dorsey
Billie Howard Barnes
Claudia Oñate Greim

STAFF PRESENT: Crosby Kemper III, Chief Executive
Terry Anderson, Director of Collection Management
Claudia Baker, Director of Development
Reed Beebe, Purchasing Manager
Michael Bollinger, Director of Information Technology
Lillie Brack, Central Library Director
Dorothy Elliott, Plaza Branch Director
Crystal Faris, Director of Teen Services
Jordan Fields, Digital Project Manager
Henry Fortunato, Director of Public Affairs and
Communication
Jerry Houchins, Operations Manager
Pam Jenkins, H&R Block Business and Career Center
Manager
Joel Jones, Director of Branch and Outreach Services
Pam Kannady, Director of Human Resources
Steven Knapp, Library and Business Systems Manager
Eli Paul, Director of Missouri Valley Special Collections
Heather Pedersen, Administrative Officer
April Roy, Plaza Branch Assistant Director / Youth
Services Manager
Debbie Siragusa, Chief Financial Officer
Kaite Stover, Head of Reader Services

OTHERS PRESENT: John Huber, J. Huber and Associates
Doretha Williams, Executive Director of The Black
Archives of Mid-America, Inc.

J. Kemper called the meeting to order at 4:30 p.m.

Motion by Daniel to approve the minutes of the September 20, 2011 Finance and Audit Committee meeting and the September 20, 2011 regular Board meeting. Second by Mayta. Approved unanimously. (Note: As a matter of Board convention, the Chair

votes only when his/her vote would affect the outcome of the vote. In all "recorded" votes, the vote of the Chair appears only when it has actually been cast and when it has had an effect on the disposition of the motion. Notations of "approved unanimously" mean all members, other than the Chair, voting affirmatively.)

Howard Barnes reported on the October 6, 2011 Operations Committee meeting. She stated that staff gave a presentation to the Board on the status of various projects related to digital access, highlights included: KCRsearch is scheduled for a soft launch in October; mobile library apps for smart phones, including the iPhone, have now been launched and are available for download; and the Library has 10 Kindles that will be pre-loaded with different collections and available for checkout starting in November.

Caulfield arrived 4:35 p.m.

Discussing the financial report C. Kemper reported that the Library's expenditure for substitute hours is higher than normal due to staff shortages. Jones is leading a team to examine staffing issues at the branches and the Library is working on making minor reductions in the hours at a few locations based on patterns of patron usage and staff availability. The Library will report back to the Board on these efforts at a future meeting.

Discussing the contract with Harvest Graphics for printing of the Library's events calendar Howard Barnes recommended that the Library include a preview of events scheduled for the first week of the month following the calendar month (LBM 3699).

Motion by Bell to approve the Consent Agenda items before the Board. Second by Howard Barnes. Approved unanimously. The following items were approved as part of the Consent Agenda:

Move approval of the recommendation of the Chief Executive to authorize the following expenditures for September 2011: Payroll (09/22/11 net cash \$206,199 plus taxes \$76,610) and (10/06/11 net cash \$212,045 plus taxes \$78,470), total amount of \$573,324; General Expense Payments including Checks (#152418-152718), in the amount of \$819,741. (LBM 3697)

Move approval of the recommendation of the Chief Executive to accept the attached financial reports for September 2011. (LBM 3698)

Move approval of the recommendation of the Chief Executive to authorize the contract with and/or make payment to the attached list of vendors in amounts not to exceed those detailed in the attached list of vendors. (LBM 3699)

Motion by Caulfield to approve the recommendation of Finance and Audit Committee and the Chief Executive to place a proposed new Library Board Policy 034 relating to suspected fraud, dishonesty and whistle-blower protection on the Policy Calendar in accordance with Library Board Policy 002. (NOTE: As this action was recommended by the Finance and Audit Committee, no second was needed.) Approved unanimously. (LBM 3700)

Motion by Daniel to approve the recommendation of the Chief Executive to contract with DPSciences Corporation to provide Cisco Base subscription for technical assistance, software support and updates at a cost not to exceed \$40,725.87. Second by Bell. Approved unanimously. (LBM 3701)

Dorsey arrived 4:45 p.m.

C. Kemper stated that the Development Plan presentation will take place at the November Board meeting.

John Huber of J. Huber and Associates gave a presentation to the Board on the status of the Collection Management review. C. Kemper stated that the report is an interim report and that Huber will continue to work with Collection Management staff on a plan which will be brought back to the Board at a later meeting. The Library is also considering J. Huber and Associates for workflow reviews for Central and the branches. J. Kemper suggested that the Board tour the Collections Management area before and after changes are made.

C. Kemper discussed the Director's Report with the Board. (LBM 3702) He introduced Doretha Williams, the new Executive Director of the Black Archives of Mid-America, to the Board. Williams reported that she is working on a strategic plan to be presented to the Black Archives Board in November. C. Kemper reported that the Library has hired a librarian, using funds from the John Hope Franklin Fund, to work as the archivist at the Black Archives.

C. Kemper reported on several recent success stories from the H&R Block Business and Career Center's job services activities. J. Kemper suggested that the Library approach the Missouri Department of Corrections to see if they might be willing to provide some funding in support of the job services that the Library provides to residents of the Kansas City Community Release Center.

C. Kemper reported to the Board on the independent study of the School Board's retirement system, stating that there are concerns that the system is currently underfunded and that the funding ratio is expected to decline over the next 10 years without changes in allocation. The Library will keep the Library Board apprised of developments as the Retirement System Board determines how to move forward. J. Kemper requested the Library continue to research the extent to which the Library is responsible for retirement plan liability.

Fortunato discussed past and upcoming programming events at the Library.

Motion by Mayta to adjourn. Second by Daniel. Approved unanimously.

The meeting adjourned at 5:34 p.m.

Secretary

Date